



1500 Daniel Payne Drive · Birmingham, AL 35214

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# **LEA Consolidated**

Parent and Family Engagement Plan

**2024-2025**

***Sec. 1112(b)(7) Describe the strategy the local educational agency will use to implement effective parent and family engagement under section 1116.***

***A. Describe how Local Education will involve parents and family members in jointly developing the local educational agency plan under section 1112, and the development of support and improvement plans under paragraphs (1) and (2) of section 1111(d).***

Legacy Prep honors families as a valued partner in their child's success. As such, it is critically important to create an atmosphere that welcomes all family members. It is our responsibility to engage families as a partner in educational choices. As a founding school, there are opportunities not only for family engagement, but family empowerment.

Providing students with the skills, knowledge, and attitude that they need to be prepared for college and beyond is amiss if the school does not also support families in developing the skills, knowledge, and attitude that they need to support their student on that journey.

LP will also take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- Parent participation in the development of the school's Consolidated, Family and Engagement, and ACIP Plan
- Annual Title I Survey
- Joint development of Parent-Student-School Compacts
- Formal and informal feedback to Title I teachers, counselors, principal, instructional support, and/ or specialist/ coordinators

Legacy Prep is committed to providing clear, concise, and accessible communication to ensure all parents are well-informed about upcoming events, opportunities, and ways to engage in their child's learning. Our communication strategy will be tailored to meet the diverse preferences and needs of our parent community, utilizing feedback from focus groups and surveys to continuously refine our approach.

**Communication Channels and Strategies:**

- **Targeted Communication Channels:** We will implement a variety of communication methods tailored to the specific preferences of different parent groups, including personalized emails, text messages, and app notifications.

Focus groups and feedback sessions will be conducted regularly to identify and adjust to these preferences.

- **Regular and Frequent Updates:** To maintain high levels of engagement, updates will be provided on a more frequent basis. Weekly updates will be sent through classroom communication folders every Thursday, containing newsletters, event notices, and other important information. Additionally, parents will have access to the Legacy Prep website, Yearly Calendar of Events, and a school-wide communication platform that allows for instant updates via apps, texts, and emails.
- **Accessible and Inclusive Communication:** All communications will be crafted to be clear, concise, and easily understandable. We will ensure that information is accessible to all families, providing translated materials and alternative formats as needed to accommodate diverse language needs.

By enhancing our communication efforts with targeted strategies and frequent updates, we aim to foster a more inclusive and engaged school community where all parents feel informed, valued, and empowered to support their child's education.

#### **Other Engagement Opportunities Include:**

- **Parent and Family Orientation:** Before students start school, Legacy Prep will host orientation where families will get a hands-on, intensive "Day in the Life" of a Legacy Prep student.
- **Open House:** Before students start school, Legacy Prep will host an Open House where families and students can tour the school, casually meet teachers, learn about expectations and responsibilities, and prepare for day one at Legacy Prep.
- **Achievement Conferences:** Legacy Prep's Achievement Conferences are a vital opportunity for parents and families to actively participate in their scholar's academic journey. These conferences are required and designed to foster meaningful collaboration between students, parents, and educators by focusing on student progress, goal-setting, and personalized strategies for growth. During the conferences, students take the lead in discussing their achievements, challenges, and goals, empowering them to take ownership of their learning. Parents and families are essential partners in this process, gaining valuable insights into their child's academic and personal development while working together with teachers to support continued success. Participation in these conferences is required for all parents and families as part of our commitment to

building strong school-home partnerships that drive positive educational outcomes.

***Sec. 1116(a)(2)(B) B. Describe how the Local Education Agency will provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the local educational agency in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education.***

Legacy Prep is dedicated to fostering meaningful parent and family engagement by providing comprehensive financial and technical assistance to support a wide range of programs and activities. To empower parents and families as active partners in their children's education, we offer workshops that cover essential topics such as technology use, effective reading and math strategies, understanding student assessments, positive discipline techniques, and more. These workshops are designed to equip families with the skills and knowledge needed to support their child's learning at home.

In addition, Legacy Prep invests in the planning, development, and implementation of robust parent and family engagement programs aimed at enhancing student academic achievement and overall school performance. By providing resources, guidance, and support, we ensure that these programs are comprehensive, accessible, and responsive to the diverse needs of our school community. Our commitment to strengthening family-school partnerships is central to creating a collaborative environment that promotes student success.

***Sec. 1116(a)(2)(C) C. Describe how the Local Education Agency will coordinate and integrate parent and family engagement strategies under this part with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs.***

In addition to monthly meetings, Legacy Prep will host specialized sessions for parents and guardians to deepen their understanding of Federal Program requirements and how these impact their child's education. These additional meetings will cover crucial topics such as "Parents' Right to Know," the proficiency levels of academic standards, curriculum expectations, interpretation of state and local assessments, and effective methods for monitoring and supporting their child's education at home. By providing this detailed information, we aim to empower parents with the knowledge needed to actively engage in their child's academic journey.

Furthermore, appropriate school personnel will actively communicate with parents about continuing education opportunities and collaborate with them on effective techniques and activities that support their child in meeting and exceeding challenging state content standards. This approach ensures that parents are well-equipped to play a proactive role in their child's learning process.

Aligned with the Every Student Succeeds Act (ESSA) guidelines, the LEA Parent and Family Engagement Plan emphasizes meaningful family involvement as a core strategy for improving student outcomes. Additionally, our Alabama Continuous Improvement Plan (ACIP) includes specific strategies designed to enhance and increase active participation of parents in their child's education. By integrating these strategies, Legacy Prep is committed to building a strong, collaborative partnership between home and school that drives academic excellence and student success.

***Sec. 1116(a)(2)(D) D. Describe how the Local Education Agency will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served under this part, including identifying: (i) barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background)***

A minimum of twice a year, Legacy Prep will conduct comprehensive surveys to assess the effectiveness of its parent and family engagement programs and ensure they are meeting the needs of all families. These surveys, available in both paper and electronic formats, will provide an inclusive platform for parents to share their experiences and feedback. The evaluation will focus on identifying any barriers to participation in engagement activities, with particular attention to the needs of parents who are economically disadvantaged, have disabilities, have limited English proficiency or literacy skills, or belong to racial or ethnic minority groups.

Legacy Prep is committed to ensuring that all documents, meetings, and pertinent information are accessible to parents and family members in a language they understand. To achieve this, we will:

1. **Translate Key Documents:** Provide translations of important school documents, including reports, policies, and notices, into the primary languages spoken by our families. This ensures that all parents can fully understand and engage with the information.
2. **Offer Multilingual Support at Meetings if Necessary:** Ensure that parent and family meetings are conducted in languages that are comprehensible to participants.

We will arrange for professional translation and interpretation services during these meetings to facilitate clear communication.

3. **Utilize Accessible Communication Methods:** Make use of accessible communication channels and tools to distribute information. This includes providing digital resources with translation options and offering printed materials in various languages as needed.
4. **Provide Assistance as Needed:** Offer personalized support to parents who may require additional help in understanding school communications. This can include one-on-one assistance or community-based support to ensure that every family has the information they need.

By implementing these measures, Legacy Prep aims to remove language barriers and ensure that all parents and family members can actively participate in their children's education and school community.

All Legacy Prep documents, meetings, and other pertinent details and/ or information will be available in a language that is understandable to parents.

The valuable insights gained from these evaluations will guide the school district in developing and refining strategies to enhance parental involvement. The findings will be carefully analyzed by the leadership team to design evidence-based, targeted interventions that address the identified barriers and foster greater inclusivity and engagement. Should revisions to the parent involvement policies be necessary, they will be made collaboratively with active input from parents to ensure the policies are responsive to the community's needs.

Additionally, the leadership team will share the feedback with relevant school personnel to inform their practices and improve support systems for families. This ongoing cycle of feedback, reflection, and action will help create a more welcoming and supportive environment for all parents, ultimately contributing to better educational outcomes for students.

***(Ii) the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers***

A minimum of twice a year, Legacy Prep will conduct comprehensive surveys to assess the effectiveness and appropriateness of our parent and family engagement programs. Parents will have the flexibility to complete the survey either on paper or electronically.

The evaluation will focus on identifying the needs of parents and family members in supporting their children's learning, including their interactions with school personnel

and teachers. To address these needs, Legacy Prep will provide targeted materials and training designed to enhance parental involvement and boost student achievement. This will include:

- **Math and Literacy Night:** An interactive event aimed at providing parents with strategies and tools to support their children's literacy and math skills at home.
- **Village Visits with School Social Workers:** Scheduled before and during the school year, these visits offer personalized support and resources to families.
- **Peer Helpers Program/ Ambassadors:** A structured initiative where students and parents collaborate to foster academic support and community building.
- **Planned Programming in Title I Meetings:** Engaging activities and information sessions tailored to Title I families, focusing on strategies for academic improvement and involvement.
- **Parent and Family Orientation:** An introductory event designed to familiarize new and returning families with school expectations, resources, and support systems.
- **Open House:** An opportunity for parents to meet teachers, explore the curriculum, and discuss their child's educational progress.
- **Achievement Conferences:** Scheduled meetings to review student progress, set goals, and discuss ways to support learning at home.

By offering these programs and resources, Legacy Prep aims to empower parents, enhance their engagement, and ultimately support their children's academic success.

### ***(III) strategies to support successful school and family interactions***

A minimum of twice a year, Legacy Prep will conduct surveys to evaluate whether our parent and family engagement programs effectively meet the needs of our families. Parents can complete these surveys either on paper or electronically. The evaluation will focus on identifying strategies to enhance school-family interactions and support.

Leveraging feedback from these evaluations, Legacy Prep is committed to educating teachers, support staff, principals, and other school leaders on the importance of parent contributions and effective partnership practices. We aim to foster strong, collaborative relationships between parents and the school through a variety of initiatives:

- **FALC (Family Advisory Leadership Council) Meetings:** Regular meetings designed to involve parents in decision-making and provide a platform for their voices.
- **Panther Express (Parent Newsletter):** A weekly newsletter, distributed every Thursday, featuring updates, news, and upcoming events.

- **Panther Express TV:** A weekly news broadcast, aired every Thursday, featuring updates, news, and upcoming events.
- **Classroom Newsletters/Communication via ClassDojo:** Regular updates from teachers through newsletters and ClassDojo, ensuring consistent communication about classroom activities and student progress.
- **Legacy Prep Yearly Calendar of Events:** An annual calendar highlighting key dates and events to keep families informed and engaged.
- **Legacy Prep Website:** A comprehensive online resource offering information about school programs, events, and announcements.
- **Teacher Emails and Phone Calls:** Direct communication from teachers to address individual student needs and engage with parents.
- **School-Wide Communication Platform:** Utilization of apps, texts, and email for instant and effective communication with families.
- **Sending Home Graded Papers:** Regular updates on student performance through returned graded assignments.
- **Parent-Teacher Conferences:** Scheduled meetings to discuss student progress, address concerns, and set goals for academic success.
- **Encouraging Volunteerism/Tutoring:** Opportunities for parents to contribute as volunteers or tutors, enhancing their involvement in their child's education.
- **Reading and Math Nights:** Interactive events designed to equip parents with strategies to support their children's literacy and math skills.
- **Fall Festivals and JoyFest:** Community events that foster engagement and build a sense of belonging among families.

By implementing these strategies, Legacy Prep strives to create a collaborative environment that values and utilizes parent contributions, thereby enhancing the educational experience for all students.

***Sec. 1116(a)(2)(E)) E. Describe how the Local Education Agency will use the findings of such evaluation described in the section above (Sec. 1116(2)(D)) to design evidence-based strategies for more effective parental involvement, and to revise, if necessary, the parent and family engagement policies described in this section.***

The results from the surveys will play a crucial role in shaping school improvement strategies and making necessary updates to the Parent and Family Engagement Plan and policies. They will also guide the planning of future parent workshops and meetings, ensuring that we address the needs of families from diverse backgrounds, including those who are homeless.

The evaluation will cover several key areas:



- **Academics and School Leadership:** Assessing the effectiveness of instructional practices and leadership in supporting student achievement.
- **Parent Involvement:** Evaluating the extent and impact of parent participation in school activities and decision-making processes.
- **Title I:** Reviewing the implementation and effectiveness of Title I programs designed to support disadvantaged students.
- **School Environment:** Analyzing the overall atmosphere and climate of the school, including safety, inclusivity, and support for students and families.
- **Parent and Family Engagement Program:** Assessing the effectiveness of existing engagement programs and identifying areas for enhancement.
- **Overall Family Satisfaction:** Gauging the level of satisfaction among families regarding their experience and involvement with the school.

By utilizing survey results in these areas, Legacy Prep aims to continuously improve our practices, ensuring that all families are effectively supported and engaged in their children's education.

***Sec. 1116(a)(2)(F) F. Describe how the Local Education Agency will involve parents in the activities of the schools served under this part, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the local educational agency to adequately represent the needs of the population served by such agency for the purposes of developing, revising, and reviewing the parent and family engagement policy.***

Legacy Prep will establish a Family Advisory Leadership Council (FALC) to actively involve families in shaping our school community. This council will be driven by family members, with support from a member of the leadership team. The FALC will coordinate a variety of initiatives, including:

- **FALC Workshops:** Family members will have the opportunity to share their expertise with others. Potential workshop topics include college planning, community service, financial literacy, and more.
- **FALC Fundraisers:** Engaging fundraising activities such as Change-for-Change, coupon book sales, and other creative events to support school programs and initiatives.
- **FALC Events:** Fun and inclusive activities for families, including Dance-a-Thon, Kindergarten "Prom," Family Movie Night, Cuddle Up and Read, and other community-building events.

The primary focus of Legacy Prep's Parent and Family Engagement Policy is to integrate parents and families into their child's educational journey through professional

development, effective communication, involvement in school activities, and volunteer opportunities.

Progress towards our goals will be communicated to stakeholders through various channels, including:

- **FALC Meetings:** Regular updates and discussions at council meetings to keep families informed and involved.
- **Local School Staff Meetings:** Sharing progress and updates with school staff to ensure alignment and collaboration.
- **Newsletters:** Regular updates provided through newsletters to keep families and the community informed.
- **Emails:** Direct communication to provide timely updates and important information.
- **Local Media:** Utilizing local media to highlight achievements and engage the broader community.

Through these efforts, Legacy Prep aims to foster a shared commitment to providing a high-quality education for all students, ensuring active participation and support from families.

***G. Describe how it will provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children.***

To foster effective involvement of parents and support a strong partnership among the school, parents, and the community, Legacy Prep will implement a comprehensive strategy aimed at assisting parents in understanding key aspects of their child's education. This partnership is essential to improving student academic achievement, and our efforts will ensure that parents are well-informed, engaged, and equipped to support their children's learning journey.

Legacy Prep is committed to providing parents with the information and tools they need to understand and navigate the academic standards and assessments that affect their children's education. This will include assistance with the following:

- **Understanding State Academic Standards:**
  - Workshops and informational sessions will be conducted in an effort to support parents in gaining a clear understanding of Alabama's College and Career Ready Standards (ACCRS) and how these standards apply to

their child's learning in core subjects such as Math, English Language Arts (ELA), and Science. Parents will receive guides and resources that break down the academic expectations at each grade level.

- **Comprehending State and Local Academic Assessments:**
  - Legacy Prep will ensure that parents are informed about both state-level standardized assessments (such as ACAP) and local assessments. State of School Address provides school-wide data and theories of action to address findings necessary to aid in enhancing improvement efforts, academic nights, information sessions, and achievement conferences, will be held to set goals, explain the purpose of these assessments, the skills being measured, and how parents can interpret the results to understand their child's academic performance.
- **Monitoring Progress and Collaborating with Educators:**
  - To help parents monitor their child's progress and actively participate in their education, Legacy Prep will provide guidance on how to review and understand various academic reports and tools. This includes progress reports, report cards (sent home every trimester), and work samples. Parents will be encouraged to participate in parent-teacher conferences, RTI (Response to Intervention), 504, and IEP (Individualized Education Program) meetings to collaborate with educators on personalized plans to improve their child's achievement.

### **Notification and Communication of Academic Progress**

Parents will be kept informed of their child's academic progress through multiple avenues of communication. Legacy Prep will provide:

- **Progress Reports and Report Cards:**
  - These will be sent home every trimester, detailing students' grades, attendance, and areas of strength or needed improvement. Teachers will ensure that parents have clear and actionable insights into their child's performance.
- **Parent Conferences and School - Parent Compacts:**
  - Scheduled conferences will provide opportunities for parents to discuss their child's progress with teachers in person, over the phone, or virtually. Throughout the year, teachers will maintain ongoing communication with parents through phone calls, emails, or written reports to keep them informed and engaged.
- **Work Samples and Student Performance Data:**
  - Parents will receive samples of their child's classwork, projects, and homework to monitor academic development. These samples will be

accompanied by explanations of how the work aligns with state standards and where improvements can be made.

### **Assessment Results and Interpretation**

Legacy Prep will ensure that parents receive timely information about their child's performance on both state and local assessments:

- **Standardized Assessment Results:**
  - When state assessment results are available, they will be promptly disseminated to parents along with an explanation of the scores and their implications for their child's academic standing. Informational guides or in-person meetings will be offered to help parents interpret the results and understand areas for improvement.
- **System-Level Assessment Data:**
  - Periodic updates on system-level assessments, such as benchmark tests or formative assessments, will also be provided. Parents will be given clear explanations of how these assessments measure their child's progress toward meeting academic goals and how they can support their child at home.

Through these efforts, Legacy Prep will ensure that parents are active participants in their child's education, equipped with the necessary knowledge and tools to collaborate with educators and contribute to their child's academic success.

***H. Describe how it will provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement.***

Legacy Prep is committed to maintaining consistent and effective communication with parents regarding student performance. To support this, we will implement the following measures:

A Minimum of twice a year, Legacy Prep will conduct comprehensive surveys to assess the effectiveness and appropriateness of our parent and family engagement programs. Parents will have the flexibility to complete the survey either on paper or electronically.

The evaluation will focus on identifying the needs of parents and family members in supporting their children's learning, including their interactions with school personnel and teachers. To address these needs, Legacy Prep will provide targeted materials and

training designed to enhance parental involvement and boost student achievement. This will include:

- **Math and Literacy Night:** An interactive event aimed at providing parents with strategies and tools to support their children's literacy and math skills at home.
- **Village Visits with School Social Workers:** Scheduled before and during the school year, these visits offer personalized support and resources to families.
- **Peer Helpers Program:** A structured initiative where students and parents collaborate to foster academic support and community building.
- **Planned Programming in Title I Meetings:** Engaging activities and information sessions tailored to Title I families, focusing on strategies for academic improvement and involvement.
- **Parent and Family Orientation:** An introductory event designed to familiarize new and returning families with school expectations, resources, and support systems.
- **Open House:** An opportunity for parents to meet teachers, explore the curriculum, and discuss their child's educational progress.
- **Achievement Conferences:** Scheduled meetings to review student progress, set goals, and discuss ways to support learning at home.

By offering these programs and resources, Legacy Prep aims to empower parents, enhance their engagement, and ultimately support their children's academic success.

Twice a year, Legacy Prep will conduct surveys to evaluate whether our parent and family engagement programs effectively meet the needs of our families. Parents can complete these surveys either on paper or electronically. The evaluation will focus on identifying strategies to enhance school-family interactions and support.

Leveraging feedback from these evaluations, Legacy Prep is committed to educating teachers, support staff, principals, and other school leaders on the importance of parent contributions and effective partnership practices. We aim to foster strong, collaborative relationships between parents and the school through a variety of initiatives:

- **FALC (Family Advisory Leadership Council) Meetings:** Regular meetings designed to involve parents in decision-making and provide a platform for their voices.
- **Panther Express (Parent Newsletter):** A weekly newsletter, distributed every Thursday, featuring updates, news, and upcoming events.
- **Classroom Newsletters/Communication via ClassDojo:** Regular updates from teachers through newsletters and ClassDojo, ensuring consistent communication about classroom activities and student progress.

- **Legacy Prep Yearly Calendar of Events:** An annual calendar highlighting key dates and events to keep families informed and engaged.
- **Legacy Prep Website:** A comprehensive online resource offering information about school programs, events, and announcements.
- **Teacher Emails and Phone Calls:** Direct communication from teachers to address individual student needs and engage with parents.
- **School-Wide Communication Platform:** Utilization of apps, texts, and email for instant and effective communication with families.
- **Sending Home Graded Papers:** Regular updates on student performance through returned graded assignments.
- **Parent-Teacher Conferences:** Scheduled meetings to discuss student progress, address concerns, and set goals for academic success.
- **Encouraging Volunteerism/Tutoring:** Opportunities for parents to contribute as volunteers or tutors, enhancing their involvement in their child's education.
- **Reading and Math Nights:** Interactive events designed to equip parents with strategies to support their children's literacy and math skills.
- **Fall Festivals and JoyFest:** Community events that foster engagement and build a sense of belonging among families.

By implementing these strategies, Legacy Prep strives to create a collaborative environment that values and utilizes parent contributions, thereby enhancing the educational experience for all students.

The results from the surveys will play a crucial role in shaping school improvement strategies and making necessary updates to the Parent and Family Engagement Plan and policies. They will also guide the planning of future parent workshops and meetings, ensuring that we address the needs of families from diverse backgrounds, including those who are homeless.

The evaluation will cover several key areas:

- **Academics and School Leadership:** Assessing the effectiveness of instructional practices and leadership in supporting student achievement.
- **Parent Involvement:** Evaluating the extent and impact of parent participation in school activities and decision-making processes.
- **Title I:** Reviewing the implementation and effectiveness of Title I programs designed to support disadvantaged students.
- **School Environment:** Analyzing the overall atmosphere and climate of the school, including safety, inclusivity, and support for students and families.
- **Parent and Family Engagement Program:** Assessing the effectiveness of existing engagement programs and identifying areas for enhancement.

- **Overall Family Satisfaction:** Gauging the level of satisfaction among families regarding their experience and involvement with the school.

By utilizing survey results in these areas, Legacy Prep aims to continuously improve our practices, ensuring that all families are effectively supported and engaged in their children's education.

Legacy Prep will establish a Family Advisory Leadership Council (FALC) to actively involve families in shaping our school community. This council will be driven by family members, with support from a member of the leadership team. The FALC will coordinate a variety of initiatives, including:

- **FALC Workshops:** Family members will have the opportunity to share their expertise with others. Potential workshop topics include college planning, community service, financial literacy, and more.
- **FALC Fundraisers:** Engaging fundraising activities such as Change-for-Change, coupon book sales, and other creative events to support school programs and initiatives.
- **FALC Events:** Fun and inclusive activities for families, including Dance-a-Thon, Kindergarten "Prom," Family Movie Night, Cuddle Up and Read, and other community-building events.

The primary focus of Legacy Prep's Parent and Family Engagement Policy is to integrate parents and families into their child's educational journey through professional development, effective communication, involvement in school activities, and volunteer opportunities.

Progress towards our goals will be communicated to stakeholders through various channels, including:

- **FALC Meetings:** Regular updates and discussions at council meetings to keep families informed and involved.
- **Local School Staff Meetings:** Sharing progress and updates with school staff to ensure alignment and collaboration.
- **Newsletters:** Regular updates provided through newsletters to keep families and the community informed.
- **Emails:** Direct communication to provide timely updates and important information.
- **Local Media:** Utilizing local media to highlight achievements and engage the broader community.

Through these efforts, Legacy Prep aims to foster a shared commitment to providing a high-quality education for all students, ensuring active participation and support from families.

Legacy Prep is committed to maintaining consistent and effective communication with parents regarding student performance. To support this, we will implement the following measures:

- **Weekly Folders:** K-7 teachers will send home weekly folders containing student work and important updates to keep parents informed about their child's progress and achievements.
- **Educational Materials and Training:** We will provide parents with resources and training to assist their children in improving academic performance. This includes guidance on literacy, math, social and emotional learning, and mental health.
- **Parent Workshops:** We will offer targeted workshops for parents on topics such as literacy strategies, math support, social and emotional learning, and mental health. These workshops aim to equip parents with practical tools and knowledge to support their child's academic and personal growth.

By implementing these strategies, Legacy Prep seeks to strengthen the partnership between home and school, ensuring that parents are well-informed and actively engaged in their child's educational journey.

**Daily Communication Opportunities:** K-7th grade teachers will be readily available to communicate with parents and families through digital platforms such as ClassDojo. This will facilitate timely responses to immediate concerns and inquiries, ensuring that parents are well-informed about their child's progress and any pressing issues. Teachers will use these platforms to:

- **Address Immediate Concerns:** Quickly respond to any questions or concerns raised by parents regarding their child's academic performance, behavior, or other school-related matters.
- **Provide Regular Updates:** Share important information, including classroom activities, assignments, and upcoming events, to keep parents engaged and informed.
- **Foster Collaboration:** Encourage ongoing dialogue between parents and teachers to support student success and address any challenges promptly.
- **Offer Support:** Provide additional resources or recommendations based on individual student needs, helping parents assist their children effectively.



This approach aims to enhance the home-school connection, ensuring that parents are actively involved in their child's educational experience and able to address any issues as they arise.

**Weekly Folders:** K-7 teachers will send home comprehensive weekly folders that include student work, detailed progress reports, and important updates. These folders will help parents stay informed about their child's academic performance, celebrate achievements, and track areas for improvement.

**Educational Materials and Training:** We will provide parents with a range of educational resources and training designed to enhance their ability to support their child's academic growth. These resources will include:

- **Literacy and Math Tools:** Practical guides and activities to help parents reinforce literacy and math skills at home.
- **Social and Emotional Learning:** Resources to support emotional development and social skills.
- **Mental Health Resources:** Information and strategies to help parents understand and address mental health needs.

**Parent Workshops:** We will conduct targeted workshops focused on:

- **Literacy Strategies:** Techniques for supporting reading and writing development at home.
- **Math Support:** Strategies to help parents assist with math homework and concept understanding.
- **Social and Emotional Learning:** Approaches to foster resilience, empathy, and effective communication.
- **Mental Health Awareness:** Guidance on recognizing and supporting mental health issues.

These workshops will provide parents with actionable tools and insights to effectively support their child's academic and personal development.

By implementing these strategies, Legacy Prep aims to build a strong partnership between home and school, ensuring that parents are empowered, informed, and actively engaged in their child's educational journey.

***I. Describe how it will educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with,***

*and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.*

Legacy Prep is committed to enhancing the skills of its staff through targeted professional development aimed at strengthening their ability to engage with parents and the Daniel Payne community. This includes:

- **Professional Development for Staff:** Regular training sessions for teachers, support personnel, principals, and other school leaders to emphasize the importance of parental contributions. This training will cover effective strategies for reaching out, communicating, and collaborating with parents as equal partners.
- **Family Advisory Leadership Council (FALC) Meetings:** Parents will have opportunities to participate in training sessions through our FALC meetings. These sessions will address a range of topics, including:
  - Core curricular subjects
  - Study skills
  - Technology integration
  - Student assessment strategies
  - Interpretation of student assessment data
  - Effective parenting techniques

Legacy Prep also employs a variety of communication methods to build and maintain strong connections between parents and the school, including:

- **Panther Express (Parent Newsletter):** A weekly newsletter distributed every Thursday to provide updates, news, and important information.
- **Panther Express TV (Parent Newscast):** A weekly news broadcast aired every Thursday to provide updates, news, and important information.
- **Classroom Newsletters/Communication via ClassDojo:** Regular updates from teachers to keep parents informed about classroom activities and student progress.
- **Legacy Prep Yearly Calendar of Events:** An annual calendar detailing important dates and events to help parents stay engaged.
- **Legacy Prep Website:** A comprehensive online resource for information about school programs, events, and announcements.
- **Teacher Emails and Phone Calls:** Direct communication from teachers to address individual concerns and provide updates.
- **School-Wide Communication Platform:** Utilizing apps, texts, and email for instant and effective communication with families.
- **Sending Home Graded Papers:** Regular updates on student performance through returned graded assignments.

- **Parent-Teacher Conferences:** Scheduled meetings to discuss student progress, set goals, and address any issues.
- **Encouraging Volunteerism/Tutoring:** Opportunities for parents to engage as volunteers or tutors to support student learning.
- **Reading and Math Nights:** Interactive events designed to help parents support their children's literacy and math skills.
- **Fall Festivals and Weekly JoyFest:** Community events that foster family engagement and build a sense of community.

By implementing these strategies, Legacy Prep aims to create a collaborative environment that values parental involvement and enhances the educational experience for all students.

***J. Describe how it will to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.***

In collaboration with Preschool Partners, public preschool programs, and other community organizations, Legacy Prep will conduct various activities and initiatives to encourage and support greater parental involvement in their children's education. These efforts include:

- **Structured Tiered Intervention Programs:** Legacy Prep offers a comprehensive, tiered intervention program for reading and math to assist students and families facing academic challenges. This program is designed to provide targeted support and resources to address reading and math difficulties effectively.
- **Enrichment Opportunities with The Boys and Girls Club of America:** Partnering with The Boys and Girls Club of America, Legacy Prep provides valuable enrichment opportunities for participating students. These programs are designed to complement the academic curriculum and foster students' overall development.
- **Family Advisory Leadership Council (FALC):** The FALC facilitates open communication and information exchange between Legacy Prep and the broader community. This council serves as a conduit for sharing updates, gathering feedback, and coordinating efforts to enhance parental engagement and support.
- **Parent Resource Centers:** Establishing parent resource centers to offer families access to educational materials, training, and support services. These centers will provide a hub for parents to obtain resources and participate in workshops aimed at improving their involvement in their child's education.

By implementing these strategies, Legacy Prep aims to build strong partnerships with families and community organizations, creating a supportive network that enhances student achievement and fosters active parental participation.

***K. Describe how it will ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.***

Legacy Prep strives to ensure that information related to school and parent programs, meetings and activities are available to all parents in an understandable and coherent format. A school-wide calendar of events with information is sent home at the beginning of the year and available on the website throughout the year.

Publications and other communication will be translated into scholars' home language when and if needed. Legacy Prep provides program information to parents in a variety of methods: parent notices, weekly Thursday newsletters, brochures, flyers, news releases, posters, website.

***L. Describe how it will ensure to provide such other reasonable support for parental involvement activities under this section as parents may request.***

Legacy Prep will leverage the Family Advisory Leadership Council (FALC) to actively support and involve parents by identifying, funding, and implementing a range of activities designed to keep them informed and engaged. This support includes:

- **Activity Identification:** Collaborating with FALC members to pinpoint activities that address the needs and interests of parents, ensuring they are relevant and beneficial.
- **Funding and Resource Allocation:** Securing funding and resources necessary to execute these activities, ensuring they are well-supported and accessible to all families.
- **Execution and Implementation:** Overseeing the planning and execution of activities such as informational workshops, family events, and educational sessions that foster greater parental involvement.

Through these efforts, Legacy Prep aims to strengthen the connection between parents and the school, enhancing communication and engagement to support the overall success of students.

***M. Describe how the LEA may involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.***

Legacy Prep is committed to involving parents in the planning, review, and enhancement of Title I programs to ensure a high-quality education for all students. This process will include:

- **Active Parental Participation:** Parents will be invited through the Family Advisory Leadership Council (FALC), our PTA, to actively participate from the outset in the development and review of Title I plans. This collaboration ensures that schools and parents work together as equal partners in the educational process.
- **Surveys and Feedback:** We will conduct surveys to collect data on various aspects of teacher, principal, and educator training. This feedback will be used to refine and improve the effectiveness of professional development programs.
- **Comprehensive Needs Assessment:** A thorough needs assessment will be carried out to identify the specific requirements of our school community. Based on the assessment results, clear and actionable objectives will be developed to address identified needs.
- **Action Plan Development:** A detailed and specific plan of action will be created to ensure the delivery of a quality education program for all students. This plan will be shared with, understood by, and implemented across the entire school community.

Parents will play a crucial role in shaping this plan, which will focus on:

- **Curriculum Alignment:** Developing a rigorous and relevant curriculum aligned with state standards, incorporating project-based learning and personalized instruction to meet the diverse needs of all students.
- **Effective Instructional Methods:** Utilizing research-based instructional strategies to enhance teaching practices and student outcomes.
- **Timely Interventions:** Implementing prompt and effective interventions for students who are struggling to meet academic standards, ensuring they receive the support they need.
- **Ongoing Professional Development:** Providing teachers with high-quality, continuous professional development to equip them with the skills and knowledge needed to help every student meet or exceed state standards.

Through these efforts, Legacy Prep aims to create a collaborative and inclusive environment where parents, educators, and the community work together to support and advance the educational success of all students.

***N. Describe how the LEA may provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training.***

Legacy Prep will explore using available funding to support literacy training for parents, particularly if local funding sources and other reasonable financial avenues have been exhausted. This may include:

- **Funding Allocation:** Allocating resources specifically for literacy training programs designed to empower parents with the skills and knowledge to support their children's reading development.
- **Resource Optimization:** Maximizing the use of available funding to ensure that literacy training is both effective and accessible to all interested parents.
- **Supplementary Funding:** Identifying and pursuing additional funding opportunities to supplement existing resources and ensure comprehensive support for parent literacy training.

By strategically utilizing these funds, Legacy Prep aims to enhance parental involvement in literacy development, ultimately supporting students' academic success and fostering a strong partnership between home and school.

***O. Describe how the LEA may pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.***

Legacy Prep allocates a portion of its local funds to support parent and family engagement activities, addressing various barriers to participation, such as transportation and other logistical challenges. Specifically:

- **Funding for Engagement Activities:** Local funds are used to cover the costs associated with organizing and hosting parent and family engagement events, ensuring that these activities are well-supported and accessible to all families.
- **Transportation Assistance:** We provide financial support or resources to help mitigate transportation barriers, making it easier for parents and families to attend school events and participate in engagement opportunities.
- **Child Care Services:** To facilitate greater parental involvement, Legacy Prep offers child care during Family Advisory Leadership Council (FALC) meetings and other key events. This child care is provided through our After School Program or by dedicated teacher volunteers, ensuring that parents can participate in meetings and activities without worrying about child care.

By addressing these logistical and financial barriers, Legacy Prep aims to enhance family engagement and foster a strong, supportive community around our students.

***P. Describe how the LEA may train parents to enhance the involvement of other parents.***

The Title I Committee and the Family Advisory Leadership Council actively encourage and facilitate parental participation in a variety of school activities, including:

- **Thanksgiving Lunch:** Engaging parents in the planning and execution of special events such as the Thanksgiving Lunch, fostering a sense of community and involvement.
- **Field Trips:** Inviting parents to serve as chaperones on field trips, enhancing the experience for students and providing additional support.
- **Academic Field Day Activities:** Encouraging parents to participate in and help organize Field Day activities, contributing to a vibrant and inclusive school culture.
- **Lemonade Day Activities:** Encouraging parents to participate in and help organize Lemonade Day (Entrepreneurial Showcase) activities, contributing to a vibrant and inclusive school culture.

In addition, parents will receive training to become leaders in professional development sessions for fellow parents. This training will empower them to:

- **Lead Professional Development:** Facilitate workshops and training sessions that enhance parent involvement and support the implementation of school activities.
- **Assist with Classroom Projects:** Help with classroom projects and special activities, contributing to a richer educational experience for students.
- **Support Fundraisers:** Participate in and assist with organizing fundraising events, helping to generate resources for school programs.
- **Coordinate Classroom Parties:** Help organize and manage classroom parties, creating enjoyable and engaging experiences for students.

By actively involving parents in these roles and providing them with the tools and training to lead, Legacy Prep aims to strengthen the school community and enhance parental engagement in the educational process.

***Q. Describe how the LEA may arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.***

Legacy Prep is committed to fostering strong communication and engagement with parents through a variety of channels and initiatives:

- **Annual Title I Meeting:** Each year, Legacy Prep will host a Title I meeting for parents to provide input on how parent engagement funds will be utilized. This

meeting is designed to gather suggestions and ensure that funds are allocated effectively to meet the needs of families.

- **Flexible Meeting Times:** To accommodate diverse schedules and maximize parent engagement, Legacy Prep will offer Parent Meetings at various times throughout the day. This approach ensures that all parents have the opportunity to participate and be involved, regardless of their personal commitments or availability.
- **Weekly Communication:**
  - **Elementary School Folders:** Teachers will send home weekly folders containing essential information and updates for parents, keeping them informed about their child's progress and school activities.
  - **Weekly Newsletter:** The school administration will issue a comprehensive weekly newsletter via email every Thursday, providing updates on school events, important announcements, and other relevant information.
- **Parent-Teacher Conferences:** Teachers will conduct conferences with parents during each trimester to discuss student progress, set goals, and address any concerns. To accommodate different schedules, parents who cannot attend in person will be offered the option of phone or video conferences.
- **Annual Parent Survey:** An annual survey will be distributed in the fall and spring to assess the needs and preferences of parents. The collected data will be analyzed and used to inform the topics and focus of meetings organized by the Family Advisory Leadership Council.
- **Multi-Channel Communication:** Legacy Prep will utilize a variety of communication methods to ensure parents are well-informed about important meetings and events, including:
  - **Email:** Regular updates and information sent directly to parents.
  - **Phone Calls:** Personalized contact for urgent or important notifications.
  - **Newsletters:** Both digital and printed newsletters to keep parents engaged.
  - **Facebook:** Social media updates and event announcements.
  - **School Website:** Centralized information hub for all school-related content.

Through these comprehensive communication strategies, Legacy Prep aims to maintain strong partnerships with parents, ensuring they are actively involved in their child's educational experience and well-informed about all aspects of school life.

***R. Describe how the LEA may adopt and implement model approaches to improving parental involvement.***



Under the guidance of the Family Advisory Leadership Council (FALC), Legacy Prep will develop and implement strategies to facilitate meaningful feedback from parents. This includes:

- **Sharing Feedback:** Providing opportunities for parents to share their positive experiences ("glows"), identify areas for growth, and communicate other expectations. This feedback will be used to continuously improve the school environment and educational experience.
- **Curricular Information:** Ensuring that essential information about curricular expectations and requirements is clearly communicated to parents. This will be achieved through:
  - **Registration:** Detailed explanations of the curriculum and academic standards will be provided during the registration process.
  - **Open House:** A comprehensive overview of the curriculum, including key learning objectives and expectations, will be presented during the Open House events. This will allow parents to gain a clear understanding of what their children will be learning and how they can support their academic progress.

By implementing these strategies, Legacy Prep aims to foster a collaborative partnership with parents, ensuring they are well-informed and actively involved in their child's educational journey.

***S. Describe how the LEA may establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section.***

Legacy Prep has established a Title I Committee dedicated to developing and overseeing parent and family engagement strategies in alignment with Title I requirements and the Family and Community Engagement Plan. The committee plays a crucial role in:

- **Strategic Oversight:** Providing guidance and developing strategies to enhance parent and family engagement, ensuring that they are effectively integrated into the Title I programs and initiatives.
- **Annual Survey Review:** Analyzing the results of the annual parent surveys conducted in the fall and spring. The feedback gathered from these surveys will be reviewed by the Title I Committee to identify areas for improvement and make necessary adjustments to engagement strategies and programs.
- **Data-Driven Decisions:** Using survey results to inform decision-making processes, ensuring that changes and improvements are based on actual parent feedback

and needs. This approach helps in refining the Family and Community Engagement Plan to better serve the school community.

By leveraging the insights gained from these surveys, Legacy Prep aims to continuously enhance its engagement strategies and foster a supportive and collaborative environment for families.

***T. Describe how the LEA may develop appropriate roles for community-based organizations and businesses in parent involvement activities.***

Legacy Prep actively builds and nurtures partnerships with local organizations and businesses to strengthen parental involvement and support school initiatives. This collaboration includes:

- **Meeting Flexibility:** Allowing parents access to multiple opportunities/ times to attend school-related meetings, ensuring they can participate fully in school activities without work-related constraints.
- **Community and Business Engagement:** Inviting community and business leaders to speak at events such as Chat and Chew meetings, Family Advisory Leadership Council meetings, and training sessions. This provides valuable insights and fosters a stronger connection between the school and local community.
- **Corporate Donations:** Encouraging businesses to make donations to Legacy Prep on behalf of their employees who are also parents. This not only supports school programs but also demonstrates corporate commitment to education.
- **Event Sponsorship:** Partnering with businesses to sponsor school-wide events that celebrate and promote student achievement. These events help to build school spirit and recognize the accomplishments of students.

Through these initiatives, Legacy Prep aims to create a vibrant, collaborative environment that supports parental involvement and enhances the educational experience for all students.

***Sec. 1116(f)***

***U. Describe how the Local Education Agency will use the findings of such evaluation described in the section above (Sec. 1116(2)(D)) to design evidence-based strategies for more effective parental involvement, and to revise, if necessary, the parent and family engagement policies described in this section.***

Legacy Prep will leverage insights gathered from parent surveys, meetings, and needs assessments to refine and enhance parent and family engagement strategies. This data-driven approach will be used to:

- **Identify Effective Strategies:** Analyze feedback and information to pinpoint engagement strategies that are most impactful and address the specific needs of parents and families.
- **Strengthen Collaboration:** Develop and implement strategies that foster a stronger partnership between Legacy Prep, parents, and the community. This collaborative effort aims to create a more supportive and inclusive educational environment.
- **Enhance Engagement:** Tailor engagement initiatives to better align with the needs and preferences of families, ensuring that their involvement is meaningful and productive.

By applying these insights, Legacy Prep seeks to build a more robust and effective framework for family engagement, ultimately contributing to improved student outcomes and a more connected school community.

***This LEA Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs as evidenced by***

Legacy Prep is deeply committed to fostering strong partnerships between the school, parents, and the community to enhance student academic achievement. This commitment is embodied in our comprehensive Parent and Family Engagement Policy, which has been developed in collaboration with and agreed upon by parents of students participating in Title I, Part A programs. This joint development is evident through their active participation in Family Advisory Leadership Council (F.A.L.C) meetings, feedback provided through stakeholder surveys, and involvement in the Annual Evaluation of the Parent and Family Engagement Program. These collaborative efforts ensure that parents' needs and voices are consistently heard, considered, and addressed in all facets of the engagement process.

In accordance with Title I, Part A parental involvement requirements, Legacy Prep has created this plan in close partnership with parents, as mandated by Section 1111 of the Every Student Succeeds Act (ESSA). The plan has been developed with a focus on clarity, accessibility, and inclusivity, ensuring it is easy to understand and available in multiple languages where practical, to meet the diverse needs of our families.

By adhering to these practices, Legacy Prep ensures that our Parent and Family Engagement Policy is inclusive, transparent, and effectively promotes meaningful parental involvement in the educational process. This approach strengthens the home-school connection, empowering families to actively contribute to their children's academic success.

**Evidence to support the implementation of this plan includes the following:**

- Joint development and review of the plan during F.A.L.C meetings, ensuring parent involvement at every stage.
- Stakeholder surveys conducted annually to gather parent feedback and inform program adjustments.
- Language accessibility and clear communication to ensure that all parents, regardless of language proficiency, can engage meaningfully with the policy and its processes.
- Participation in the Annual Evaluation of the Parent and Family Engagement Program, which assesses the effectiveness of our strategies and guides continuous improvement efforts.

Through these actions, Legacy Prep demonstrates a strong commitment to creating a welcoming and supportive environment that actively engages parents and families in the educational journey of their children.

