



At Legacy Prep, Title I- Part A funds are allocated to complement the school's educational program, aiming to enhance educational opportunities for students. Permissible expenditures may include the hiring of additional staff, provision of training for school personnel, acquisition of computer equipment or instructional materials, and operation of after-school or summer programs. It is imperative that Title I funds align with the school's educational plan outlined in Legacy Prep's Alabama Continuous Improvement Plan.

When evaluating the appropriateness of expenditures, consider the following questions:

- How does this expenditure directly contribute to student achievement?
- How does this expenditure directly support professional development for staff?
- How does this expenditure promote parent engagement in school activities or assist parents in supporting student achievement?

Legacy Prep adheres to expenditure guidelines for federal programs established in the Office of Management and Budget's Uniform Grant Guidance (OMB) Circular A-87. All expenditures must meet the standard of being reasonable, ordinary, and necessary to be deemed allowable. The attached chart provides a partial list of expenditure purposes for which guidance has been sought in the past under Title I guidelines. If there is uncertainty regarding whether a proposed expenditure aligns with Title I or district guidelines, please reach out to our office for further assistance.

### Examples of Allowable and Not Allowable Title I Expenditures

All expenditures should be supplemental and linked to increasing the academic achievement of our at-risk students in Title I schools. Be mindful that just because an expense is allowable, it does not mean that it is reasonable or necessary. Therefore, the Local Education Agency will decide if an expense is necessary to conduct the needs of the Title I Program.

The following table contains examples of Title I expenditures.

Type of Expense	Allowable	Not Allowable
Advertising to inform parents of school achievement, rules, regulations, etc.	X	
Appliances		X
Alcoholic Beverages		X
Athletics equipment yearbooks, athletic awards		X
Building maintenance, repairs, supplies, etc.		X
Banquets, carnivals, luncheons, parties, etc.		X
Bereavement or congratulatory cards		X
Buses for athletic events		X
Charter buses		X
Computers for student use only – classroom	X	
Consultant services	X	
Construction remodeling or renovations		X
Copying cost for Xerox machines (supplemental)	X	

Core subject Instructional supplies	X	
Curriculum licenses for Title I schools	X	
Decorations/flowers		X
Door Prizes		X
Employee gifts or recognition		X
Employee benefits, pensions plans, unemployment insurance, health insurance	X	
Equipment (non-capital), Active Boards, Printers, Laminators, etc. for teacher/classroom use only	X	
Family literacy activities to promote student parent reading and materials to support parent development	X	
Field trips for educational purposes and the cost for the parent if chaperoning	X	
Field trips for recreational purposes		X
Flat Screen TVs or monitoring equipment		X
Food for faculty or staff activities		X
Food for parent and family engagement		X
Fundraiser		X
Furniture		X
Gifts, gift certificates		X
Graduation fees, clothing, materials – Homeless only	X	
Gratuities, delivery charges, and tips		X
Homeless student supplies – District Level	X	
Incentives for students		X
Instructional materials (workbooks, textbooks, teacher guides, etc.)	X	
Lobbying		X
Licenses for software	X	
Leases for copiers		X
Lodging and travel	X	
Mailing information to parents	X	
Microphones		X
Parent awards, events, banquets, luncheons, dinners		X
Parent workshops that provide information on tutoring, attendance, IEP processes, etc.	X	
Physical education equipment		X
Postage for parental mail outs	X	
Professional development, fees, registration, etc.	X	
Promotional items (t-shirts, caps, bags, pencils, pens, clothing with school logo, etc.)		X
Radios		X
Salaries and benefits for Title I instructional staff	X	
Substitute teachers for professional development in Title I schools	X	
Travel and expense (mileage, per diem) and hotel if not prepaid by the district	X	

Tutoring at Title I schools (including before and after school) but not credit recovery	X	
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