



LEA Consolidated

Parent and Family Engagement Plan

2023-2024

Sec. 1112(b)(7) Describe the strategy the local educational agency will use to implement effective parent and family engagement under section 1116.

A. Describe how Local Education will involve parents and family members in jointly developing the local educational agency plan under section 1112, and the development of support and improvement plans under paragraphs (1) and (2) of section 1111(d).

Legacy Prep honors families as a valued partner in their child's success. As such, it is critically important to create an atmosphere that welcomes all family members. It is our responsibility to engage families as a partner in educational choices. As a founding school, there are opportunities not only for family engagement, but family empowerment.

Providing students with the skills, knowledge, and attitude that they need to be prepared for college and beyond is amiss if the school does not also support families in developing the skills, knowledge, and attitude that they need to support their student on that journey.

LP will also take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- Parent participation in the development of the school's Consolidated, Family and Engagement, and CIP Plan
- Annual Title I survey
- Joint development of parent-student-school compacts
- Informal and formal feedback to Title I teacher, counselor, principal, and/or instructional support coordinator

LP is committed to building a strong parent and family-school partnership. Legacy Prep promotes and encourages parents and families and school personnel to be involved in all aspects of their child's education to include:

- **Parent Communication:** A communication is sent home every Thursday to every parent for upcoming events; newsletter; Legacy Prep Yearly Calendar of events; Legacy Prep website; teacher emails and phone calls; school-wide communication platform used for instant communication through apps, texts, and email.
- **Home Visits:** Before scholars start at Legacy Prep, a staff member will visit each family to review the commitment to excellence, to learn information about each scholar, and to discuss their hopes, dreams, and needs.
- **Parent and Family Orientation:** Before students start school, Legacy Prep will host an orientation where families will get a hands-on, intensive "Day in the Life" of a Legacy Prep student.

- Open House: Before students start school, Legacy Prep will host an Open House where families and students can see the school, casually meet teachers, and prepare for day one.
- Student-Led Conferences: Through these conferences, students begin to take responsibility for their academics and to understand that grades are earned and academic progress takes effort. The process also helps students to better understand themselves as learners, to identify patterns and habits associated with success and struggle, and to develop and adopt strategies for future success. Ultimately, the student-led-conference process empowers students to be in control of their own progress and goal attainment, and to advocate for themselves as learners.

Sec. 1116(a)(2)(B) B. Describe how the Local Education Agency will provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the local educational agency in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education.

Legacy Prep provides financial and technical assistance to support parent and family engagement plans including a variety of workshops (i.e., technology, reading and math strategies, student assessment, discipline, etc.)

Legacy Prep provides financial and technical assistance for planning, developing and implementing a comprehensive parent and family engagement programs to improve student academic achievement and school performance.

Sec. 1116(a)(2)(C) C. Describe how the Local Education Agency will coordinate and integrate parent and family engagement strategies under this part with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs.

In addition to the monthly meetings that are held for parents/guardians, additional meetings with parents will be held to understand Federal Programs requirements including Parents' Right to Know, proficiency levels of academic standards and curriculum, interpretation of state and local assessments, and methods for monitoring their child's education at home will be provided.

Appropriate school personnel will inform parents of continuing education opportunities and will work with parents on techniques and activities to help their child achieve challenging state content standards. The LEA Parent and Family Engagement Plan meets the ESSA guidelines.

Also, our ACIP contains a component describing strategies to increase active participation of parents in their child's education.

Sec. 1116(a)(2)(D)) D. Describe how the Local Education Agency will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served under this part, including identifying: (i) barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background)

Twice a year, parents will be surveyed to determine whether parent engagement needs are being met effectively and appropriately through the implementation of the parent and family engagement programs. Parents will be given the option to complete the survey via paper copy or electronically. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

The school district will use the findings of the evaluation about its parental involvement plan and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies. Surveys are reviewed by the leadership team who will communicate feedback to appropriate school personnel as well as incorporate ideas into plans for the coming year.

(Ii) the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers

Twice a year, parents will be surveyed to determine whether parent engagement needs are being met effectively and appropriately through the implementation of the parent and family engagement programs. Parents will be given the option to complete the survey via paper copy or electronically.

The evaluation will include identifying the needs of parents and family members to assist with the learning of their children, including engagement with school personnel and teachers. Legacy Prep will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy and math training, and using technology, as appropriate, to foster parental involvement, by hosting:

- Math and Literacy Night
- Village Visit with school social workers (before/during school year)
- Peer Helpers Program
- Planned programming in Title I meetings
- Parent and Family Orientation
- Open House

(III) strategies to support successful school and family interactions

Twice a year, parents will be surveyed to determine whether parent engagement needs are being met effectively and appropriately through the implementation of the parent and family engagement programs. Parents will be given the option to complete the survey via paper copy or electronically. The evaluation will include identifying strategies to support school and family interactions.

Legacy Prep using the feedback from annual evaluation results educates its teachers, support personnel, principal and other school leaders in the value and utility of contributions of parents, and in how to reach out, communicate, and work with parents as equal partners, implement and coordinate parent programs and build ties between parents and schools by:

- FALC (Family Advisory Leadership Council) Meetings
- Panther Express (parent newsletter) sent weekly on Thursday
- Classroom Newsletters
- Legacy Prep Yearly Calendar of Events
- Legacy Prep website
- Teacher emails and phone calls
- School-wide communication platform used for instant communication through apps, texts, and email.
- Sending home graded papers
- Parent-Teacher Conferences
- Encouraging parents to serve as volunteers/tutors
- Conducting Reading and Math nights for parents, Fall festivals, and JoyFest weekly.

Sec. 1116(a)(2)(E) E. Describe how the Local Education Agency will use the findings of such evaluation described in the section above (Sec. 1116(2)(D)) to design evidence-based strategies for more effective parental involvement, and to revise, if necessary, the parent and family engagement policies described in this section.

The results of the surveys will be used to develop strategies for school improvement and to make any necessary revisions to the Parent and Family Engagement Plan and policies. These results will also be used in planning future parent workshops and meetings that pay particular attention to parents with various backgrounds including homeless families.

Areas evaluated include: Academics and School Leadership, Parent Involvement, Title I, School Environment, Parent and Family Engagement Program, and overall family satisfaction.

Sec. 1116(a)(2)(F) F. Describe how the Local Education Agency will involve parents in the activities of the schools served under this part, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the local educational agency to adequately represent the needs of the population served by such agency for the purposes of developing, revising, and reviewing the parent and family engagement policy.

Legacy Prep will have a Family Advisory Leadership Council (FALC). Families will be the driver of this organization, with a member of the leadership team supporting. Events may include, but are not limited to:

- FALC Workshops: Family members will be encouraged to present their expertise to other family members. Topics could include: planning for college, community service, etc.
- FALC Fundraisers: Change-for-Change, coupon books, etc.
- FALC Events: Dance-a-Thon, Kindergarten “prom” Family Movie Night, Cuddle up and Read, etc.

The focus of Legacy Prep’s Parent and Family Engagement Policy is to involve parents and families in the educational process of their child through professional development, communication, school activities, and volunteer programs.

Goals and progress will be communicated to the stakeholders through the Family Advisory Leadership Council meetings, local school staff meetings, newsletters, emails, and the local media so there is a shared commitment for a quality education for all students attending Legacy Prep.

G. Describe how it will provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child’s progress and work with educators to improve the achievement of their children.

Parents will be notified of their child’s academic progress through progress reports, parent conferences, student work samples, report cards (sent home every trimester), teacher conferences/contacts (throughout the year), and RTI/504/IEP meetings.

Parents will receive results of individual student assessments and the interpretation of those results, through dissemination as they become available from the state for standardized assessments and periodically for system-level assessments.

H. Describe how it will provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement.

Legacy Prep will ensure that consistent and effective communication regarding student performance is in place with all parents. K-5 teachers will send home weekly folders to parents for communication and student work; provide materials and training to help parents assist their child in improvement of academic achievement; provide parents training on literacy, math, social and emotional learning, mental health, etc.

I. Describe how it will educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the

value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

Legacy Prep will provide professional development for staff members to help strengthen their skills in working with parents and the Daniel Payne community. Parents will be able to attend training sessions via our Family Advisory Leadership Council meetings. The advisory meetings focus on a variety of subjects to include training on core curricular subjects, study skills, technology, student assessment strategies, interpretation of student assessment data and successful parenting techniques.

Legacy Prep educates its teachers, support personnel, principal and other school leaders in the value and utility of contributions of parents, and in how to reach out, communicate, and work with parents as equal partners, implement and coordinate parent programs and build ties between parents and schools by:

- Panther Express (parent newsletter) sent weekly on Thursday
- Classroom Newsletters
- Legacy Prep Yearly Calendar of Events
- Legacy Prep website
- Teacher emails and phone calls
- School-wide communication platform used for instant communication through apps, texts, and email.
- Sending home graded papers
- Parent-Teacher Conferences
- Encouraging parents to serve as volunteers/tutors
- Conducting Reading and Math nights for parents, Fall festivals, and weekly JoyFest

J. Describe how it will to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

In partnership with Preschool Partners and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

- LP has a structured, tiered intervention reading and math program to assist students/families with reading and math difficulties.
- In partnership with The Boys and Girls Club of America, they provided enrichment opportunities for participating students
- FALC and the school share information back-and-forth between LP and the community.

K. Describe how it will ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

Legacy Prep strives to ensure that information related to school and parent programs, meetings and activities are available to all parents in an understandable and coherent format. A school-wide calendar of events with information is sent home at the beginning of the year and available on the website throughout the year.

Publications and other communication will be translated into scholars' home language when and if needed. Legacy Prep provides program information to parents in a variety of methods: parent notices, weekly Thursday newsletters, brochures, flyers, news releases, posters, website.

L. Describe how it will ensure to provide such other reasonable support for parental involvement activities under this section as parents may request.

Legacy Prep will support parents through the Family Advisory Leadership Council to identify, fund and execute other activities that keep parents informed and engaged.

M. Describe how the LEA may involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.

Legacy Prep will involve parents in the planning, review, and improvement of programs under Title I, which explains how the school will require components of a quality education program for all students. Parents' participation through FALC (our PTA) will be invited to participate in developing plans from the beginning to ensure collaboration between schools and parents as equal and community partners. Surveys will be conducted to gather data regarding various aspects of development of training for teachers, principals, and other educators to improve the effectiveness of such training.

A comprehensive needs assessment will be conducted and objectives based on the results of the assessment will be developed. A plan of action will be developed that is clear, concise, and specific to result in quality education for all participating scholars. The plan will be shared, understood and implemented by the entire school community. Parents will be involved in developing a plan that involves:

- A rigorous and relevant curriculum that is aligned with state standards, project based learning, and personalized instruction for all scholars
- Effective and research based instructional methods
- Timely and effective interventions for scholars who are having difficulty mastering academic standards
- Teachers who are receiving high-quality, ongoing professional development to enable every scholar to meet and or exceed the state standards

N. Describe how the LEA may provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training.

Legacy Prep may utilize funding from this part for literacy training for parents as needed if local fund sources, along with any other reasonable sources, have been exhausted.

O. Describe how the LEA may pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.

Legacy Prep uses a portion of its local funds to cover the costs of parent and family engagement activities and to assist with transportation and other barriers to participation for parents and families. Legacy Prep provides child care, through the After School Program or teacher volunteers, when Family Advisory Leadership Council are taking place.

P. Describe how the LEA may train parents to enhance the involvement of other parents.

The Title I Committee and the Family Advisory Leadership Council encourages parents to participate in activities such as: Thanksgiving Lunch, Field trips, Field Day Activities, etc. Parents will be trained to lead professional development for other parents to enhance the involvement of other parents in the implementation of some activities.

This could include helping with classroom projects and special activities, helping with fundraisers, serving as chaperones on field trips, and assisting with classroom parties.

Q. Describe how the LEA may arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.

Legacy Prep will conduct an annual Title I meeting for parents to provide suggestions regarding how parent engagement funds will be used. In the elementary grades, teachers send home weekly folders with pertinent information for parents. School administration sends out a weekly newsletter via email every Thursday to all parents. Teachers will conduct conferences with parents during each trimester.

To offer flexibility for parent conferences, parents who are unable to attend the parent conferences are offered phone or video conferences. An annual parent survey will be sent out in the fall and spring to identify the needs of parents. This data will be evaluated and will be used to offer meetings regarding those topics from the Family Advisory Leadership Council. Legacy Prep contacts parents in a variety of ways for important meetings and events through email, phone calls, newsletters, Facebook, and our school website.

R. Describe how the LEA may adopt and implement model approaches to improving parental involvement.

Through the guidance of the Family Advisory Leadership Council (FALC), Legacy Prep will conduct and implement strategies for parents to share glows (positives), areas of growth, and

other expectations. Information regarding the curricular expectations and requirements will be shared with parents during registration and Open House.

S. Describe how the LEA may establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section.

Legacy Prep has a Title I Committee which provides parent and family engagement strategies related to Title I and the Family and Community Engagement Plan. Results of the annual parent survey conducted in the fall and spring will be shared with the Title I Committee to determine needed changes from the results of the survey.

T. Describe how the LEA may develop appropriate roles for community-based organizations and businesses in parent involvement activities.

Legacy Prep fosters relationships with organizations and businesses within the community and encourages them to become involved with Legacy Prep to foster parental involvement in such areas as:

- Allow PTO for parents to attend school related meetings
- Inviting community and business leaders as speakers at Chat and Chew meetings as well as Family Advisory Leadership Council meetings and training sessions
- Donate to schools on behalf of parents who are employees
- Sponsor school-wide events promoting student achievement

Sec. 1116(f)

U. Describe how the Local Education Agency will use the findings of such evaluation described in the section above (Sec. 1116(2)(D)) to design evidence-based strategies for more effective parental involvement, and to revise, if necessary, the parent and family engagement policies described in this section.

Legacy Prep will apply the information collected from the parent surveys, meetings, and needs assessments to identify parent and family engagement strategies that will have a greater impact and develop a stronger collaboration between Legacy Prep, parents, and the community.

This LEA Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs as evidenced by

As part of Title I, Part A of the parental involvement requirements, Legacy Prep developed this plan jointly with, and agreed on with, parents as required under section 1111 of the ESSA in an understandable and uniform format, as described above including alternative formats upon request, and to the extent practicable, in a language parents understand.

